

If you think **safety** is expensive...



try a



crash

Up to **1 in 3** road crashes involves a vehicle being **driven for work.**

Want more Information?

The following organisations offer help and information on work related driving issues.

www.dft.gov.uk/drivingforwork

Department for Transport dedicated driving for work with up to date assistance on developing policies

www.hse.gov.uk

Health and Safety Executive

www.rosopa.com/roadsafety/resources/employers.htm

Road safety resources for employers

www.brake.org.uk

Brake – the Road Safety Charity, with Fleet Safety Forum

www.fleetsafetybenchmarking.net

Self audits for your fleet

www.larsoa.org.uk

Local Authority Road Safety Officers Association with updates on work related road safety

www.drivingforbetterbusiness.com

www.highways.gov.uk/traffic/traffic.aspx

Up to the minute traffic reports

www.justice.gov.uk/guidance/manslaughteractguidance.htm

Further information on the Corporate Manslaughter Act

Alternatively **C&PRSP** have developed a range of FREE materials to assist you in developing a work related road safety policy. Contact the team on **01480 375105** for your copy.

Cambridgeshire and Peterborough Road Safety Partnership

T. 01480 375105 F. 01480 376702
E. wemeanbusiness@cambridgeshire.gov.uk

THINK

Work Related Road Safety



Important information for **Managers and Directors**

Road Safety 
We Mean Business

Managing Road Safety at Work

Every four hours somebody in Cambridgeshire is injured in a crash whilst driving for work.

Companies that manage the safety of their at-work drivers reap financial, environmental and ethical rewards.

Health and Safety Law applies as much to driving for work activities as to all other work related activities and the risks must be managed. Additionally the Corporate Manslaughter and Homicide Act (2007) could see companies being prosecuted if they don't manage their work related road safety adequately.

FACTS AND FIGURES

- Up to 1 in 3 road crashes involves a vehicle being driven for work
- Managing a driving for work policy can save your business money
- Having a driving for work policy is a legal requirement under health and safety legislation and road traffic law
- Management and employees can be prosecuted for road crashes on work related journeys, even when drivers are using their own vehicle.

Managing a **driving for work** policy can **save** your business **money**

Your Starter for Ten

As an employer you should put in methods to evaluate and reduce the risks associated with work related driving. The ideal way to do this is by developing a work related road safety policy.

POLICY STATEMENTS



1. Ownership

Your policy needs a top down commitment to work related road safety.



2. Risk Assessments

Routinely undertake assessments of risks you think may be associated with work related driving. Then consider methods to try and reduce the risks so they are As Low As Reasonably Possible (ALARP).



DRIVER

3. Standards

It is your responsibility to ensure an employee is fit to drive. Check employees are properly licensed, competent, trained and medically fit to drive, on employment and periodically thereafter.



4. Handbook

Provide drivers with a handbook which details their responsibilities and useful information on what to do in the event of a breakdown or a crash.



VEHICLE

5. Choice

When choosing a vehicle make sure that it is fit for the purpose it is intended for. Consider safety features and safety tests as a priority when selecting new vehicles.



6. Maintenance

Make sure vehicles are regularly inspected and maintained, as a minimum to manufacturers' standards. Do drivers know how to report maintenance issues as they arise?



7. Necessity

Consider whether a journey is necessary before undertaking it. Can the employee use public transport or teleconferencing?



8. Safety

Give sufficient time to complete journeys safely and legally and consider traffic conditions and potential adverse weather when planning. Do not encourage drivers to meet timetables that cannot be legally and safely met. Don't forget to factor in rest breaks.

DATA



9. Recording

By recording all data you can monitor the performance of your policy. Record information on crashes, near misses, breakdowns, vehicle inspections, maintenance, driver assessments, driver checks and journey plans.



10. Auditing

Your road safety policy needs auditing yearly, or as and when new internal or legal issues arise. Your policy will then remain efficient, effective and reliable.

